

Licensing and Regulatory Committee



Forest Heath
District Council

Title of Report:	Work Programme Update	
Report No:	LIC/FH/17/012	
Report to and date:	Licensing & Regulatory Committee	30 October 2017
Chairman of the Committee:	Councillor Brian Harvey Chairman of the FHDC Licensing & Regulatory Committee Tel: 07801 472461 Email: brian.harvey@forest-heath.gov.uk	
Lead officer:	Peter Gudde Service Manager – Environmental Health Services Tel: 01284 757042 Email: peter.gudde@westsuffolk.gov.uk	
Purpose of report:	To update the Committee on the current status of its work programme of items for consideration (set out in Appendix 1).	
Recommendation:	It is recommend that Member <u>note</u> the current status of the work programme and the items expected to be brought to the Committee and <u>agree</u> an allocation of Committee Members to participate in the development of policies in the work programme.	
Key Decision:	<i>Is this a Key Decision and, if so, under which definition?</i> No, it is not a Key Decision - <input checked="" type="checkbox"/>	
Documents attached:	Appendix 1 – Work Programme	

1. Key issues and reasons for recommendations

1.1 Work Programme

- 1.1.1 As agreed by the Committee in June 2017 (Report LIC/FH/17/007refers), the rolling work programme, whereby the planned work for the Committee is set out and members are asked to support and to participate, is attached at Appendix 1 for information. Options for support and participation include commenting on proposals as they are being developed, sitting on task and finish groups and debating draft proposals and then making recommendations for consideration by the appropriate decision-making committee.
- 1.1.2 Changes to update the Work Programme reflect broader developments across the Council including the potential impact of Single Council on the Licensing Authority.
- 1.1.3 The work programme leaves space for areas for new work to be added during the year following approval by the Chair of the Committee in consultation with the Portfolio Holder for Planning and Regulatory Services.
- 1.1.4 Members are asked to note the current content of the work programme for and are invited to participate in specifically tabled activities.